

HTT VIRTUAL REQUEST CHECKLIST

Section 1

SALESPERSON: _____ Virtual Request # _____

A.M.: _____ LOGO: _____ # OF POSITIONS _____ CUST: _____ DATE: _____

CAP STYLE: _____ COLOR: _____ MATERIAL: _____ VISOR COLOR: _____

BUTTON COLOR: _____ EYELET COLOR: _____ SANDWICH COLOR: _____

****VERBIAGE & TYPE i.e. 3D, FLAT, PRINTED, SONIC WELD, LIQUID METAL, DIGITAL PRINT, ETC.
(SPECIFY PANEL # IF NECESSARY)**

FRONT:

BACK:

LEFT SIDE:

RIGHT SIDE:

SANDWICH SCREEN:

SANDWICH WOVEN:

Section 2

ADDITIONAL OPTIONS CHECK LIST BELOW:

- | | | | |
|--|---|---|--|
| <input type="checkbox"/> ROLLED BILL | <input type="checkbox"/> PRIVATE PRINTED INSIDE LABEL | <input type="checkbox"/> SUEDE LEATHER VISOR | <input type="checkbox"/> VELCRO CLOSURE |
| <input type="checkbox"/> DBL SANDWICH | <input type="checkbox"/> INSIDE CAP TAPING-WOVEN | <input type="checkbox"/> DISTRESSED VISOR | <input type="checkbox"/> SELF FABRIC W/METAL B/G |
| <input type="checkbox"/> TRP SANDWICH | <input type="checkbox"/> INSIDE CAP TAPING-PRINTED | <input type="checkbox"/> DIGITAL PRINTING | <input type="checkbox"/> LEATHER W/METAL B/G |
| <input type="checkbox"/> REFL. SANDWICH | <input type="checkbox"/> WOVEN TAPING ON SWEATBAND | <input type="checkbox"/> PU EMBOSSSED | <input type="checkbox"/> LONG VELCRO W/DD RING |
| <input type="checkbox"/> 4 METAL EYELETS | <input type="checkbox"/> HANG TAGS | <input type="checkbox"/> SUBLIMATION TRANSFER/PATCH | <input type="checkbox"/> CUSTOM EMBOSSSED BUCKLE |
| <input type="checkbox"/> WOVEN LABEL (IN OR OUT) | <input type="checkbox"/> EMBOSSSED LEATHER PATCH | <input type="checkbox"/> PLASTIC CLOSURE | <input type="checkbox"/> SUEDE PATCH CLOTH PATCH |

PLACE ADDITIONAL COMMENTS BELOW:

****WHEN THERE ARE MULTIPLE FILES OF SIMILAR LOGOS YOU MUST ASSIGN THE FILE NAME/NUMBER TO A LOCATION.
i.e. Four tape files say FORD. You write FORD for all four positions but the tapes are different. Which tape goes where?**